

# Costume Crafts

## THEA 403/745

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Office hours: Monday, Wednesday 11:00-12:00 or by appointment

The Department of Theatre prepares the student for a career in the theatre and encourages personal and creative growth. It does this by providing a comprehensive, liberal arts education, supplemented by intensive craft training, in which classroom study and practical experience are of equal and complementary value. The Department promotes excellence in education, research, and service; promotes student engagement and leadership; develops creative and pragmatic problem solving skills; explores new questions, techniques, and practices in the theatre; and inspires students to become lifelong learners who contribute to their respective discipline and profession while enhancing the cultural lives of the University and of their community.

### **CATALOGUE DESCRIPTION:**

Introduction to the equipment, materials, and techniques of costume crafts. Includes practical projects using multiple dye chemicals, millinery, and mask making. Intensive study of selective areas in design and technical theatre production.

### **COURSE OBJECTIVES:**

1. To learn how to safely use multiple dyes, millinery supplies, and craft materials.
2. To apply specific skills and explore a variety of materials and tools to create a variety of projects for class in preparation to work as a craft artisan in the costume studio.
3. To use the new craft knowledge for creative design.

### **MATERIALS NEEDED:**

Dye Project Fabric/ Garment, Wool Felt Hood, Notions and decor as needed for projects

### **RECOMMENDED READING:**

*The Surface Designer's Handbook* by Holly Brackmann

### **CLASS POLICIES:**

**Please be aware you will be required to schedule time outside of class to work on projects.**

**You will be dealing with dye chemicals in this course. It is extremely important you always follow the appropriate safety procedures and dress accordingly. I take safety very seriously and will not tolerate careless handling of the materials.**

**Attendance** Attendance will affect the final grade in the course. A maximum of three unexcused absences are allowed after which the OVERALL course grade will be lowered by a

letter grade. More than six unexcused absences will result in failing the class. **If you need to miss class, please let me know, preferably asap via email.**

**Late work** Late work will reduce the grade of the individual project by one letter per day. Work is considered late if it is not received by 5 pm. on the due date. Exceptions will only be granted based on serious illness or family emergency; please contact the instructor asap to discuss the situation and accommodations.

**Grading** The course work consists of practical projects which will be individually graded, following specific criteria that will be outlined at the time each project is assigned.

## **UNIVERSITY AND BOARD OF REGENTS POLICIES:**

### **COVID-19 Statement**

Mitigating the spread of COVID-19 is everyone's responsibility. In order to ensure the health and safety of each individual student and our overall campus community, we ask you to monitor your health daily with the USDSafe app and abide by the following protocols: If you are exposed to COVID-19, develop COVID-19 symptoms, or anticipate being absent for more than two weeks due to COVID-19, you are expected to immediately communicate this to covid19@usd.edu. You may also report to the Dean of Students at deanofstudents@usd.edu. In either case, the Dean of Students office will communicate with all instructors and provide appropriate University communication to impacted parties while also preserving student privacy about any medical condition. If you miss class due to medical reasons, please also inform your instructor in a timely fashion. Students who have been asked to quarantine cannot attend classes in person and should ask instructors if there is an option to participate remotely. Instructors will work with students to determine whether remote participation, an incomplete grade, or withdrawal is most appropriate. Thank you for following these important measures to keep our community healthy and safe.

### **COVID-19 Attendance Policy**

Out of an abundance of caution, students who experience any symptoms associated with COVID-19 (fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, diarrhea) should contact the Dean of Students office at deanofstudents@usd.edu and not come to class. The Dean of Students will then contact all of that student's instructors. Any make-up of course requirements missed shall be worked out between the instructor and the student upon the student's timely initiative with an eye towards both flexibility and the integrity of the academic experience. Students should:

- Join scheduled synchronous remote class sessions if they are able to do so;
- Participate in remote class activities, whether synchronous or asynchronous, if they are able to do so;
- Keep up with classwork if they are able to do so;
- Submit assignments digitally;
- Work with their instructors to try to reschedule exams, labs, and other critical academic activities.

Instructors are required to allow for such make-up in a timely manner whether or not a student's absence has been validated by the Dean of Students. Students are required to remain in timely

contact with instructors to the greatest degree possible. Failure to do so may result in a referral to the Dean of Students office.

### **COVID-19 Face Covering Policy**

Under the [COVID-19 Face Covering Protocol](#) approved by the South Dakota Board of Regents, USD will begin the fall term at Level 3, which requires face coverings in all public indoor spaces on campus. Students who come to class not wearing an appropriate face covering will be asked to put one on. Those who cannot get a face covering in time to join the class may be provided with a disposable mask from a stockpile kept in each classroom if supplies are available or be advised about virtual education options under the Informal Correction process in the COVID-19 Face Covering Protocol. Students who decline to wear a face covering and do not leave the classroom will be referred to the Dean of Students for Formal Correction under the COVID-19 Face Covering Protocol, which may include noncompliance with the [Student Code of Conduct](#). The appropriate conduct process will be initiated if the Dean of Students determines that the allegations are credible. Faculty members may be required to provide virtual options for the student to continue to participate in the course until an outcome is rendered and appeals are afforded. Students who repeatedly come to class without a face covering will be referred to the Dean of Students for remediation, which may range from an educational learning opportunity up to the formal conduct process defined by the Student Code of Conduct.

### **Statement on Recording of Lectures by Students**

Lectures, presentations, and other course materials are protected intellectual property under South Dakota Board of Regents Policy. Accordingly, recording and disseminating lectures, presentations or course materials is strictly prohibited without the express permission of the faculty member. Violation of this prohibition may result in the student being subject to Student Conduct proceedings under SDBOR Policy 3:4.

### **Academic Integrity**

No credit can be given for a dishonest assignment. A student found to have engaged in any form of academic dishonesty may, at the discretion of the instructor, be:

- a. Given a zero for that assignment.
- b. Allowed to rewrite and resubmit the assignment for credit.
- c. Assigned a reduced grade for the course.
- d. Dropped from the course.
- e. Failed in the course.

### **Freedom in Learning**

Under Board of Regents and University policy, student academic performance may be evaluated solely on an academic basis, not on opinions or conduct in matters unrelated to academic standards. Students should be free to take reasoned exception to the data or views offered in any course of study and to reserve judgment about matters of opinion, but they are responsible for learning the content of any course of study for which they are enrolled. Students who believe that an academic evaluation reflects prejudiced or capricious consideration of student opinions or conduct unrelated to academic standards should contact the dean of the college or school that offers the class to initiate a review of the evaluation.

## **Disability Accommodation**

The University of South Dakota strives to ensure that physical resources, as well as information and communication technologies, are reasonably accessible to users in order to provide equal access to all. Any student who feels s/he may need academic accommodations or access accommodations based on the impact of a documented disability should contact and register with Disability Services during the first week of class or as soon as possible after the diagnosis of a disability. Disability Services is the official office to assist students through the process of disability verification and coordination of appropriate and reasonable accommodations. Students currently registered with Disability Services must obtain a new accommodation memo each semester.

Please note: if your home institution is not the University of South Dakota but one of the other South Dakota Board of Regents institutions (e.g., SDSU, SDSMT, BHSU, NSU, DSU), you should work with the disability services coordinator at your home institution.

Disability Services, The Commons Room 116

(605) 658-3745

Web Site: [www.usd.edu/ds](http://www.usd.edu/ds)

Email: [disabilityservices@usd.edu](mailto:disabilityservices@usd.edu)

## **Diversity and Inclusive Excellence**

The University of South Dakota strives to foster a globally inclusive learning environment where opportunities are provided for diversity to be recognized and respected. To learn more about USD's diversity and inclusiveness initiatives, please visit the website for the Office of Diversity.

### **Title IX and Related Information**

“No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance”—Title 20 U.S.C. section 1681

In compliance with Title IX, University of South Dakota must provide a safe and equitable learning environment for all students. You have the right to protection from: dating violence, domestic violence, gender harassment, discrimination based on pregnancy and parental status, sexual assault/rape, sexual harassment, and stalking. Read more about your rights here (<https://www.usd.edu/human-resources/titleix>).

The University of South Dakota is dedicated to fostering an environment which respects the rights of all individuals and values the promotion of both a work and educational environment free of gender bias. In accordance with federal and state laws and the policies of the South Dakota Board of Regents, the university takes an active role in addressing sexual violence both on and off campus. This approach includes but is not limited to: the offering of effective programming designed to help prevent sexual assault, the prompt and efficient investigation of all reported incidents, and the providing of resources and services as well as any other reasonable assistance requested under Title IX.

At USD, the University Title IX Coordinator serves as the point of contact for those seeking

information or wanting to report violations of human rights, acts of discrimination/harassment, sexual harassment, sexual violence, stalking and other forms of sexual misconduct. If you have been subject to any type of sexual misconduct or would like more information on how the university can assist you, contact the Title IX Coordinator:

Laura McNaughton, M.S.W. Chief of Staff / Director of Government Relations Slagle Hall 136  
 Phone: 605-658-5642 Email: [Laura.McNaughton@usd.edu](mailto:Laura.McNaughton@usd.edu)

Any person who either files a complaint or is a witness and or involved in any stage of the investigative process will not be subject to harassment, interference, intimidation or retaliation. Anonymous complaints can also be made using the Silent Witness Form (<https://www.usd.edu/administration/university-police/report-a-crime/silent-witness-form>). If you have any other concerns regarding a student such as: alcohol abuse, drug abuse, depression or suicide, please report these to the Dean of Students, Kimberly Grieve, Vice President of Student Services; MUC #218; 605.658.3555, [deanofstudents@usd.edu](mailto:deanofstudents@usd.edu).

Confidential help is available through the Student Counseling Center at 605-658-3580 and off-campus through Domestic Violence Safe Option Services located here in Vermillion. This is a confidential center that aids victims of sexual assault, domestic violence, and/or stalking. They have a 24-hour hotline at 605.624.5311. If you are not located in Vermillion, you can find your local services through the South Dakota Network Against Family Violence and Sexual assault at this website: <https://sdnafvsa.com/home/shelter/>. For more information about your options, visit <http://icarevermillion.com/>.

**GRADING**

Fiber Reactive Vat	15	Buckram Pillbox	50
Riber Reactive Resists	25	Wool Felt Cloche	50
Fiber Reactive Painting	25	Straw Hat	50
Acid Dye Vat	15	Mask 1	50
Acid Dye Shibori	25	Mask 2	50
Rit Dye Vat	15	Attendance	55
Rit Dye Elastic	25		
Final Dye Project	50	TOTAL	500

500-450 A    449-400 B    399-350 C    349-300 D    299-Below F

**COURSE SCHEDULE: Subject to change**

<b>WEEK</b>	<b>TUESDAY</b>	<b>THURSDAY</b>	<b>DUE</b>
WK 1 Aug. 17-21	NO CLASS	Introduction/ Safety	
WK 2 Aug. 24-28	Fiber Reactive Vat	FR Resists	
WK 3 Aug. 31- Sept. 4	FR Painting	Acid Dye Vat	
WK 4 Sept. 7-11	Acid Dye Shibori	Acid Dye Shibori	Fiber Reactive Projects
WK 5 Sept. 14-18	Rit Dye Vat	Rit Elastic	Acid Dye Projects
WK 6 Sept. 21-25	Final Dye Project	Final Dye Project	Rit Dye Projects
WK 7 Sept. 28- Oct. 2	Millinery Introduction	Buckram Hat	
WK 8 Oct. 5-9	Buckram Hat	Buckram Hat	Final Dye Project
WK 9 Oct. 12-16 Midterm	Buckram Hat	Wool Felt Hat	
WK 10 Oct. 19-23	Wool Felt Hat	Wool Felt Hat	Buckram Hat
WK 11 Oct. 26-30	Straw Hat	Straw Hat	
WK 12 Nov. 2-6	Straw Hat	Mask Making	Wool Felt Hat
WK 13 Nov. 9-13	Mask 1	Mask 1	
WK 14 Nov. 16-20	Mask 1	Mask 2	
WK 15 Nov. 23-27	Mask 2	THANKSGIVING NO CLASS	Mask 1
FINALS	Mask 2		Mask 2