
Stage Makeup, THR 329

FALL SEMESTER 2019

Potter Hall BASEMENT J, T TH 2:00 - 3:20 pm

INSTRUCTOR: CASSIE KAY HOPPAS, M.F.A.

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Office: Potter Hall 100D (just inside the theatre backstage doors)

Office Hours: MWF 9:00-10:00, T TH 10:00-11:00 (other hours by appointment)

Course Objectives:

- Develop and work on speed of makeup application.
- Learn makeup application techniques.
- Learn how to create makeup design and application maps.
- Learn how to create characters using makeup, based on analysis and research.
- Create various makeup designs, including research, maps, and application.

Course Requirements:

- Complete all assignments, including homework and in class practicals.
- Attend class and participate. (see below)
- Come to class prepared with all necessary materials.
- Volunteering for a makeup/ wardrobe crew might be considered for extra credit.

Supplies Needed:

- Ben Nye Cream Makeup Kit (ap. \$60)
- Extra Makeup Sponges
- Makeup Removal (Cold cream, wipes, etc.)
- Colored Pencils or pastels (for makeup maps)
- Mascara and other optional makeup such as eye shadows or lipsticks
- Makeup Shirt (Optional)
- Headband for holding back hair
- Tackle box (Optional)

Suggested Books:

Stage Makeup, Richard Corson, Beverly Gore Norcross, James Glavan

Participation:

This course relies heavily on your attendance and participation in the classroom. This is a hands- on course. New information and techniques will be introduced in each class period. Lectures and demonstrations are not repeated. Promptness and preparedness for class is expected. You are also responsible for having all supplies prepared for each class. Three instances of lack of proper material for class will equal an absence. Three tardies will equal one absence. Three total absences will result in (1) letter grade drop.

Absences may be excused for the following reasons only: Medical (with proper documentation), Death in the Family (with proper documentation), Military Obligation (with proper documentation), Prior Arrangements (with the discretion of the instructor). You are responsible for obtaining and making up all information and assignments during an absence.

Workdays:

On workdays you will be expected to come to class with a clean face. This means no street makeup and clean shaven. Points will be deducted if you do not show up with a clean face on practical workdays. You will need the class period to apply your makeup design. On these days you will come prepared with your makeup kit, any other materials needed for design application, completed makeup map, research, and analysis for the character/ technique. This paperwork should be finished before class starts on practical days and turned in after application.

Dressing Room Rules:

1. Be mindful at all times that this is a work environment and that everyone and everything in it is to be treated with respect and courtesy.
2. During Weeks where there are shows, please be mindful that our space is being shared. Be respectful of the costumes, makeup, wigs, etc. that are being housed in the dressing room for the show.
3. Food and Drink are NOT allowed at the makeup tables. A capped water bottle, or leak proof mug are the ONLY exceptions.
4. Cell phone use is prohibited.
5. If you are sick and must miss class, rehearsal, or a work call you MUST inform the instructor BEFORE class if you hope to make up the material. You have many ways of reaching me.

Grading:

Attendance and Participation	100 points
Corrective Practical	50 points
Old Age Practical	50 points
Character Practical	50 points
Gore Practical	50 points
Specialty Practical	50 points
Animal Practical	50 points
Final Practical- Historical Figure	100 points
TOTAL POINTS	500 POINTS

Points to Grades:

500- 450 = A

449- 400 = B

399- 350 = C

349 - 300 = D

299 and below is failing

Classroom Behavior Guidelines:

From Student Handbook, <http://griff.vn/handbook>: Students are expected to conform to the normal standards of academic behavior in all classrooms. In addition to normal standards of academic behavior, instructors may establish reasonable additional classroom rules and expectations for conduct in the classroom. Behavior which disrupts the classroom environment or interferes with other students' ability to learn may be grounds or justification for dismissal from the classroom.

Students with Disabilities:

It is the policy and practice of the university to create inclusive learning environments. If there are aspects of the instruction or design of this course that result in barriers to your inclusion or to accurate assessment of achievement—such as time-limited exams, inaccessible web content, or the use of non-captioned videos—please notify the instructor as soon as possible. Students seeking accommodations must first provide documentation of needed accommodations to the Accessibility Resource Center (ARC) located in Eder Hall, Suite 203. Once accommodations have been approved by the ARC, students are responsible for notifying their instructors of those accommodations. This should be done within the first two weeks of classes. Accommodations are not retroactive.

Meeting Basic Needs:

Any student who has difficulty affording groceries or accessing sufficient food to eat every day, or who lacks a safe and stable place to live, and believes this may affect their performance in the course, is urged to contact the Dean of Students, 226 Blum Student Union, for a list of resources and support. <https://www.missouriwestern.edu/studentaffairs/>

You can also contact Shana Meyer, Vice President for Student Affairs, slmeyer@missouriwestern.edu.

The Campus Cupboard is a free resource with pantry and hygiene items, located at 214 Blum Student Union. The pantry is typically open Tuesdays and Thursdays from 2-4 pm and by appointment. You can stop by the Vice President for Student Affairs Office, Blum 228, to contact the Dean of Students with questions or concerns. Furthermore, please notify the professor if you are comfortable in doing so. This will enable your professor to connect you with the resources you need.

Pregnancy:

Missouri Western State University does not discriminate against any student on the basis of pregnancy, parenting or related conditions. Absences due to medical conditions relating to pregnancy, and recovery from pregnancy, will be excused for as long as deemed medically necessary by a student's doctor. Students will be given the opportunity to make up missed work. Pregnant or parenting students needing assistance should contact the Title IX Coordinator, Adam McGowan at 816-271-4432 in Blum Student Union 228.

Tutoring:

Free tutoring services and writing assistance are available through the Center for Academic Support. The Center for Academic Support is located in the Hearnes Center and can be found on line at <http://www.missouriwestern.edu/cas>.

Academic Honesty:

Academic honesty is required in all academic endeavors. Violations of academic honesty include any instance of plagiarism, cheating, seeking credit for another's work, falsifying documents or academic records, or any other fraudulent activity. The first violation of academic honesty will result in a failing grade on the assignment/ exam/ lab. A subsequent violation will result in failure in the course and may also result in expulsion from the University. When a student's grade has been affected, violations of academic honesty will be reported to the Provost or designated representative through academic honesty violation procedures.

Please see the 2018-19 Student Handbook and Calendar for specific activities identified as violations of this policy and the student due process procedure. This handbook is also available online at <http://www.missouriwestern.edu/handbook/index.pdf>

A Note on Harassment, Discrimination and Sexual Misconduct

Consistent with its mission, Missouri Western seeks to assure all community members learn and work in a welcoming and inclusive environment. Title VII, Title IX and University policy prohibit harassment, discrimination and sexual misconduct. Missouri Western encourages anyone experiencing harassment, discrimination or sexual misconduct to talk to someone from the Campus

and Local Resources list found in the Student Handbook (<http://griff.vn/handbook>) about what happened so they can get the support they need and Missouri Western can respond appropriately.

There are both confidential and non-confidential resources and reporting options available to you. Missouri Western is legally obligated to respond to reports of sexual misconduct, and therefore we cannot guarantee the confidentiality of a report, unless made to a confidential resource. Responses may vary from support services to formal investigations. As a faculty member, I am required to report incidents of sexual misconduct and thus cannot guarantee confidentiality. I must provide our Title IX coordinator with relevant details such as the names of those involved in the incident. For more information about policies and resources or reporting options, please visit the following website: <https://www.missouriwestern.edu/titleix/sexual-misconduct-policy/>

Students have received information via email regarding training regarding Title IX. Student employees may have additional required training. Please follow the link in the email sent to your MWSU student account to complete the training. Students who do not complete the training will receive a hold on their account, prohibiting future semester enrollment until the training is complete. These training courses will ensure that all students are appropriately educated about these important regulations.

Video and Recording

Please be aware that the content of this course is my intellectual property under copyright; this includes but is not limited to Power Points, Panopto, Canvas screenshots, syllabi, etc. You may record audio or video during classes for your own educational purposes. You cannot reproduce this content, or post this content anywhere public or private for any purpose. Not following these guidelines may violate the Student Code of Conduct as outlined in the Student Handbook and may result in disciplinary action by the University.

Schedule:

Please be aware that this is a tentative schedule, and has the potential to change. I will, however, let you know of any changes in the most timely manner possible. As you can see, we have a lot to cover in a short time, so please come prepared to work with all the necessary materials for each class period.

Week 1 8/27, 8/29	Intro into Makeup/ Kits	Facial Structure/ Highlights and Shadows
Week 2 9/3, 9/5	Application/ Makeup Maps	Corrective Makeup
Week 3 9/10, 9/12	Corrective Makeup	Corrective Makeup Practical
Week 4 9/15, 9/19	Character Analysis/ Given Circumstances/ Research	Old Age
Week 5 9/24, 9/26	Old Age	Old Age Practical
Week 6 10/1, 10/3	Hair/ Wigs/ Facial Hair	Hair/ Wigs/ Facial Hair
Week 7 10/8, 10/10	Character	Character
Week 8 10/15, 10/17	Character Practical	Latex/ Wax/ Brow Blocking
Week 9 (Midterm) 10/22,10/24	Gore	Gore
Week 10 10/29, 10/31	Gore Practical	TBA
Week 11 11/5, 11/7	Specialty	Specialty
Week 12 11/12, 11/14	Specialty Practical	Animal
Week 13 11/19, 11/21	Animal	Animal Practical
Week 14 11/26, 11/28	FALL BREAK	FALL BREAK
Week 15 12/3, 12/5	Historical	Historical
Week 16 Finals 12/9-12/13	Tues. 12/10 2:30-4:30 Historical Practical	

